

Olds College Academic Council

MINUTES



OLDS COLLEGE
OF AGRICULTURE & TECHNOLOGY

Thursday, June 8, 2023

Meeting 5:15 pm

ELC 954/955

	OCFA REPS (voting)	SAOC REPS (voting)	BOARD REPS (voting)
Members:	Gord Ahner Bob Hoffos Dan Karran Robert Spencer Bob Van Someren	Keith Huseby	Debbie Thompson Peter Mal Dalin Bullock Dennis Beaudoin Jay Steeves Barb Mulholland Paul Blankestijn (ALT) Christine Chalaturnyk (ALT) Megan Ducharme (ALT) Lisa King - voting for B.Cecil
Regrets:	Bertrand Bickersteth, Desmond Bouteiller (ALT), George Gaeke (ALT), Kurt Spady (ALT), MacKenzie Rendall, Rachel Borges, Thomas Fidler, Amanda Hopper, Ben Kabbeke, Ronnie Wallace Scout, Ethan Willier, Mason Crosschild (ALT), Jody Kennedy (ALT), Ben Cecil		
Guests:	Mark Fournier, Debbie Bailey		
Chair:	Peter Mal	Recorder:	Bronwyn Petersen

CALL TO ORDER

P. Mal called the meeting to order at 5:20 pm.

1. APPROVAL OF AGENDA

Motion AC060823.1 by D. Beaudoin to approve the agenda as presented

CARRIED

2. APPROVAL OF THE [May 11, 2023](#) Minutes

Motion AC060823.2 by K.Huseby to approve the May 11, 2023 minutes as presented

CARRIED

3. NEW BUSINESS - POLICY APPROVAL

- 3.1. [D42 Policy Briefing Note](#) / [D42 Continuing Education Programming Policy](#) / [Track Changes](#) (D.Bailey, M.Fournier)

- Policy D42 was scheduled to be reviewed at this time.
- The focus of the revisions was updating the definitions.

- There was discussion about concerns about taking credit courses and offering them in a non-credit program with respect to how this affects industry expectations and relationships.
- It was noted when there are changes made to a non-credit certificate that contains credit courses, an ad-hoc advisory committee is brought together for review and consultation. E.g. Agribusiness Finance.

Motion AC060823.3 by B.Mulholland to submit the D42: Continuing Education Programming Policy to the College Leadership Team for approval as presented

CARRIED - one opposed

3.2. [D20 Policy Briefing Note](#) / [D20 Graduation and Convocation Policy](#) / [Track Changes](#) (P.Mal)

- This policy was last amended in 2017.
- A number of convocation items were added to this policy.
- Some procedural elements were moved over to the Procedure.

Motion AC060823.4 by D.Beaudoin to submit the D20: Graduation and Convocation Policy to the College Leadership Team for approval as presented

CARRIED

4. NEW BUSINESS - CURRICULUM APPROVAL

Please note - In the proposals attached:

- The items that require Academic Council approval are highlighted in yellow.
- The items that are for FIO only are highlighted in green.
 - You are welcome to reach out to the individual dean if you have any questions
 - These items are not included in the Academic Council discussion

4.1. Werklund School of Agriculture Technology

4.1.1. [AGS 1000 - Foundations of Soil and Water Sciences in Agriculture](#) (J.Steeves)

- The proposed course name, "Foundations of Soil and Water Science in Agriculture", more accurately reflects the primary focus of the course, which is to provide foundational knowledge and understanding of soil and water sciences in the context of agricultural systems. The new name explicitly highlights the importance of soil and water in agriculture, ensuring that students have a clear understanding of the subject matter covered in the course.
- The focus of the course should be to explore the crucial role of soil and water in agricultural practices, considering that the Plant Science Principles course already covers plant science and development comprehensively. As a foundation course, AGS 1000 must concentrate on providing students with a solid understanding of the fundamental principles of soil science and hydrology, emphasizing their direct relevance to modern agricultural methods.

- Please note that the PCC recognizes that this proposed title and description change is outside the typical approval timelines. The proposed title and description will provide much needed clarity for students in Year 1 of this new degree program which will provide a smoother student experience. This change will also provide the most up to date information for student recruitment this fall.
- There were adjustments to GACs and evaluation processes as well.
- The changes made to the Evaluation Process were made to ensure fair and effective student evaluation.

Motion AC060823.5 by J.Steeves to approve the course revisions to AGS 1000 - Foundations of Soil and Water Sciences in Agriculture as presented ***CARRIED***

4.1.2. [AGT 1010 - Introduction to Engineering Design for Digital Agriculture](#) (J.Steeves)

- The proposed course title, "Introduction to Engineering Design for Digital Agriculture", more accurately reflects the primary focus of the course, which is to introduce students to foundations of engineering design in a project-based team environment.
- As a result of the proposed course title change and its better alignment with the GACs, the PCC proposed the modified calendar description to be: Students will be introduced to foundations of engineering design in a project-based team environment. Students will create a 3D printable design using 2D & 3D parametric modeling software, rapid prototyping theory, national or international documentation standards, and technical drawing.
- Please note that the PCC recognizes this proposed title and description change is outside the typical approval timelines. The proposed title and description will provide much needed clarity for students in Year 1 of this new degree program which will provide a smoother student experience. This change will also provide the most current information for student recruitment this Fall.

Motion AC060823.6 by J.Steeves to approve the course revisions to AAGT 1010 - Introduction to Engineering Design for Digital Agriculture as presented ***CARRIED***

4.1.3. [FIN 2135 - Lending to Agricultural Enterprises](#) (J.Steeves)

- There was a change to the course name to better reflect its contents as well as its agricultural focus. An enhanced course resource is also titled the same, so the course name change reinforces that consistency.

Motion AC060823.7 by J.Steeves to approve the course revisions to FIN 2135 - Lending to Agricultural Enterprises as presented ***CARRIED***

4.1.4. [MGT 3500 - Applied Research](#) (J.Steeves)

- Revised course description to focus on outcomes rather than process. Replaced wording like "twenty first century" which does not add clear value to the description. Added

"collaboration" to provide students with a clearer sense of what to expect in the courses and edited for clarity and conciseness.

Motion AC060823.8 by J.Steeves to approve the course revisions to MGT 3500 - Applied Research as presented
CARRIED

4.1.5. [COM 1520 - Public Relations, Issues Management, and Crisis Communications](#) (J.Steeves)

- While this course had excellent ideas, the competencies were not totally organized logically, and the competencies lacked a clear, overall version. By moving some competencies around and adding new ones, the course would look a lot more robust.
- The calendar description is more concise now as well.

Motion AC060823.9 by J.Steeves to approve the course revisions to COM 1520 - Public Relations, Issues Management, and Crisis Communications as presented
CARRIED

4.1.6. [LVS 2070 - Beef Cattle Management](#) (J.Steeves)

- There was a change to the course description to clearly articulate the breadth of the learning across lecture, lab, and tutorial activities. Specifically, the hands-on calving component of the course. The change also reflects the removal of specific topics and activities that are no longer included in the course.

Motion AC060823.10 by J.Steeves to approve the course revisions to LVS 2070 - Beef Cattle Management as presented
CARRIED

4.1.7. [BASCAGB - Bachelor of Applied Science - Agribusiness](#) (J.Steeves)

- Due to recommendations in the 2022 CPR and other feedback collected from various stakeholders, changes to the program description and learning outcomes have been submitted for approval. The BASc Agribusiness program would benefit from a more specific and unique selling proposition that would help to focus our future course content, industry relevance, and planning efforts.
- These changes were digitally voted on and approved by the BASc Agribusiness PCC on March 29, 2023.

Motion AC060823.11 by J.Steeves to approve the Program Learning Outcomes to BASCAGB - Bachelor of Applied Science - Agribusiness as presented
CARRIED

4.2. School of Life Science & Business

4.2.1. [COM 2250 - Strategic Communications](#) (D.Bullock)

- Many of the learning outcomes have not been meaningfully updated since the course was originally created 5+ years ago. These updates are intended to bring the course in closer

alignment with the actual content and assessments, as well as the work relevant to the students' project-based learning.

Motion AC060823.12 by D.Bullock to approve the course revisions to COM 2250 - Strategic Communications as presented ***CARRIED***

4.2.2. [EQN 1035 - Fundamentals of Equine Health](#) (D.Bullock)

- The course description and competency profile changes reflect the need for students to be able to know and recognize the parameters of a healthy horse to be able to distinguish from the presence of disease and/or injury.

Motion AC060823.13 by D.Bullock to approve the course revisions to EQN 1035 - Fundamentals of Equine Health as presented ***CARRIED***

4.2.3. [EQN 1150 - Maximizing Equine Performance](#) (D.Bullock)

- The intent of the course has not changed from the original description and competency profile. The proposed course description and competency profile changes allow for a more ladder approach to learning in this course. The new competency profile starts with a more basic understanding of who the horse is as an athlete and then scaffolds learning so students can understand principles of how to return a horse to athletic function if it becomes injured.

Motion AC060823.14 by D.Bullock to approve the course revisions to EQN 1150 - Maximizing Equine Performance as presented ***CARRIED***

4.2.4. [New Program - CONENAG - Indoor Agriculture](#) (D.Bullock)

- The new Indoor Agriculture Certificate program would be the first credit program of its kind in Canada, and aims to provide students with key foundational elements common across controlled environment agriculture approaches, including a background in plants and nutrition, physical technology, digital technology, and experiential learning in work integrated learning settings.
- Robert Spencer (Instructor, Horticulture), Simon Knutson (Instructor, Precision Agriculture & Agriculture Technology), and Ronan Mackey (CEA Consultant) worked collaboratively as the Curriculum Development Team to develop the proposed Program of Study.
- There was discussion as to whether the optional WIL component is a brand new course or if the course listed was meant to be WIL 1500 instead. **D.Bullock and M.Duscharme will check in with Andrea Mix and Ashley Davidson to confirm this course listing.**
- WIL is listed as optional as they anticipate that students will come from multiple areas and backgrounds, including students that already have a placement.

Motion AC060823.15 by D.Bullock to approve the New Program - CONENAG - Indoor Agriculture and move to the Board of Governors for approval as presented ***CARRIED***

5. NEW BUSINESS - DEAN APPROVAL (FOR INFORMATION ONLY)

5.1. School of Life Science & Business

- 5.1.1. [FIO - AHT 1040 - Animal Behaviour and Handling](#) (D.Bullock)
- 5.1.2. [FIO - AHT 1210 - Investigating the Cardiovascular and Respiratory Systems](#) (D.Bullock)
- 5.1.3. [FIO - AHT 1220 - Investigating the Urinary, Reproductive and Endocrine Systems](#) (D.Bullock)
- 5.1.4. [FIO - ARB 1000 - Exploring the Life of Trees](#) (D.Bullock)
- 5.1.5. [FIO - ARB 1100 - Conducting Ground Operations](#) (D.Bullock)
- 5.1.6. [FIO - ARB 1200 - Pruning Trees for Structure and Health](#) (D.Bullock)
- 5.1.7. [FIO - ARB 1300 - Performing Tree Risk Assessment](#) (D.Bullock)
- 5.1.8. [FIO - ARB 2100 - Conducting Aerial Operations](#) (D.Bullock)
- 5.1.9. [FIO - BHO 4999 - Horticulture Directed Field Study](#) (D.Bullock)
- 5.1.10. [FIO - EQN 1005 - Equine Terminology](#) (D.Bullock)
- 5.1.11. [FIO - EQN 1015 - Equine Behaviour and Handling](#) (D.Bullock)
- 5.1.12. [FIO - EQN 1025 - Introduction to Careers in the Equine Industry](#) (D.Bullock)
- 5.1.13. [FIO - EQN 2015 - Equine Husbandry and Facility Design](#) (D.Bullock)
- 5.1.14. [FIO - HRT 1600 - Producing Greenhouse Crops](#) (D.Bullock)
- 5.1.15. [FIO - HRT 1700 - Producing Horticulture Crops](#) (D.Bullock)
- 5.1.16. [FIO - HRT 2450 - Horticulture Field Production](#) (D.Bullock)
- 5.1.17. [FIO - HRT 2800 - Managing Landscape Construction](#) (D.Bullock)
- 5.1.18. [FIO - HRT 2850 - Designing Landscapes](#) (D.Bullock)

5.2. School of Trades and Skills

- 5.2.1. [FIO - HAT 1114 - Restaurant, Banquet and Event Service](#) (D.Beaudoin)
- 5.2.2. [FIO - HAT 2550 - Managing Guest Experiences and Tour Operations](#) (D.Beaudoin)

5.3. Werklund School of Agriculture Technology

- 5.3.1. [FIO - AGN 1240 - Principles of Crop Production](#) (J.Steeves)
- 5.3.2. [FIO - AGN 1540 - Introductory Pest Management](#) (J.Steeves)
- 5.3.3. [FIO - AMT 1335 - Agribusiness Accounting](#) (J.Steeves)
- 5.3.4. [FIO - AMT 2020 - Agriculture Marketing](#) (J.Steeves)
- 5.3.5. [FIO - ATG 1008 - Solving Technology Problems](#) (J.Steeves)
- 5.3.6. [FIO - ATG 2001 - Agricultural Equipment Design and Function](#) (J.Steeves)
- 5.3.7. [FIO - ATI 3004 - Measurement and Instrumentation](#) (J.Steeves)
- 5.3.8. [FIO - AMT 2630 - Agribusiness Planning and Management](#) (J.Steeves)
- 5.3.9. [FIO - ATI 3006 - Project Management for Sustainable Systems](#) (J.Steeves)
- 5.3.10. [FIO - COM 1020 - Workplace Communication](#) (J.Steeves)
- 5.3.11. [FIO - COM 1040 - Composition and Writing Skills in Business, Journalism, and Marketing](#) (J.Steeves)

- 5.3.12. [FIO - LUP 2620 - Applied Land Use Planning](#) (J.Steeves)
- 5.3.13. [FIO - MDL 1040 - Digital Media Production - Video, Audio and Images](#) (J.Steeves)
- 5.3.14. [FIO - MDL 1050 - Storytelling in MultiMedia](#) (J.Steeves)
- 5.3.15. [FIO - MKG 1021 - Marketing Principles](#) (J.Steeves)
- 5.3.16. [FIO - MTH 1100 - Applied Math](#) (J.Steeves)
- 5.3.17. [FIO - PLS 2410 - Native Plants of Alberta](#) (J.Steeves)

No questions were forthcoming on these items

6. [NEXT MEETING](#)

Date: September 14, 2023

Meeting starting at 5:15 pm - Format of the meeting is yet to be determined.

Deadline for agenda item submission: **August 31, 2023**

P.Mal adjourned the meeting at 6:00 pm.

Links & Documents

[Terms of Reference](#)

[Academic Council Website](#)